

Duties and responsibilities of the Pro Vice-Chancellor

- The Pro Vice-Chancellor shall be responsible for the monitoring of all teaching and research programmes in the Institution which includes monitoring of the timetables, allocation of classes, functioning of the departments, timely implementation of the teaching programmes, student feedback and conduct of tests, etc.
- All routine issues pertaining to the teaching process, research activities, faculty and students shall be reported to her/him at the first instance for salvation.
- She/he shall be responsible for the Quality Assurance and Accreditation process of the Institution both for NBA and NAAC. He/she will be responsible for implementing the instructions of the UGC/MoE, Govt. of India.
- She/he shall be responsible for obtaining ABET and Washington Accord for Engineering Courses, AACSB and EQUIS Accreditation for Crescent Business School.
- She/he shall be responsible for improving the position of the Institution in various national and international ranking agencies and publications like NIRF, AIU, India Today, Business India, Outlook, Mint, Dataquest, EFY, etc. at the national level and QS World University Rankings, Global Universities Rankings, Shanghai Ranking, Times Higher Education Ranking, etc. at the international level.
- She/he shall take all steps to hold frequent meetings for the preparation of accreditation documents and shall ensure timely submission of the proposals as per the timeline fixed. She/he shall perform all other duties assigned to him from time to time by the Chairman of the Board of Management and the Vice Chancellor.
- She/he shall coordinate the admission processes of both UG and PG Programmes.