

Department of _____ Departmental Academic Audit Committee Report QUESTION PAPER

Academic Program	:	
Semester Number	:	Class / Section :
Course Code & Course Name	:	
Department offering the course	:	

:

Name/s of the Course Teacher/s :

Name of the Course Coordinator, if applicable

REVIEWER'S COMMENT

General Format of the Question Paper

	Assessment	1	2	3	Semester End
	Units/ Modules covered				Whole syllabus
	Date of Audit				
SI.	Details				
No.					
1.	Is the formatting of the question paper as per norms?	Yes / No	Yes / No	Yes / No	Yes / No

Are the no. of qu	uestions as	per norms?							
		•	(i) Part	A Yes / No	Yes	/ No	Yes	/ No	Yes / No
(ii) Part B			Yes / No	Yes	/ No	Yes	/ No	Yes / No	
			(iii) Part (C Yes / No	Yes	/ No	Yes	/ No	Yes / No
			(iv) Part I	O Yes / No	Yes	/ No	Yes	/ No	Yes / No
Date of Examina	ation, durat	tion and maximur	n marks	Yes / No	Yes	/ No	Yes	/ No	Yes / No
given?									
Typing alignmer	nt alright?			Yes / No	Yes	/ No	Yes	/ No	Yes / No
Distribution of m				Yes / No	Yes	/ No	Yes	/ No	Yes / No
Mark distribution given for subdivisions and total			Yes / No	Yes	/ No	Yes	/ No	Yes / No	
Is there any reposite subdivision?	etition of a	ny question, inclu	ding a	Yes / No	Yes	/ No	Yes	/ No	Yes / No
Assessment		1		2		3		Se	emester End
	Qn. No	No. of	Qn.		Qn. No				No. of
		corrections	No	corrections			ions	No	corrections
	Date of Examina given? Typing alignmer Distribution of m Mark distribution alright? Is there any repose subdivision? Typographical e	Date of Examination, durat given? Typing alignment alright? Distribution of marks reaso Mark distribution given for alright? Is there any repetition of an subdivision? Typographical error, if any	Date of Examination, duration and maximur given? Typing alignment alright? Distribution of marks reasonable? Mark distribution given for subdivisions and alright? Is there any repetition of any question, inclusubdivision? Typographical error, if any (Indicate in the original error) of any for subdivision? Assessment 1 Qn. No No. of	(i) Part <i>A</i> (ii) Part B (iii) Part C (iv) Part I Date of Examination, duration and maximum marks given? Typing alignment alright? Distribution of marks reasonable? Mark distribution given for subdivisions and total alright? Is there any repetition of any question, including a subdivision? Typographical error, if any (Indicate in the question part Assessment 1 Qn. No No. of Qn.	(i) Part A (ii) Part B (ii) Part B (iii) Part C (iv) Part DYes / No Yes / NoDate of Examination, duration and maximum marks given?Yes / NoTyping alignment alright?Yes / NoTyping alignment alright?Yes / NoDistribution of marks reasonable?Yes / NoMark distribution given for subdivisions and total alright?Yes / NoIs there any repetition of any question, including a subdivision?Yes / NoTypographical error, if any (Indicate in the question paper and also merAssessment12Qn. NoNo. ofQn.No. ofQn.No. of	(i) Part A (ii) Part B (iii) Part B (iii) Part C (iv) Part DYes / NoYesDate of Examination, duration and maximum marks given?Yes / NoYesTyping alignment alright?Yes / NoYesDistribution of marks reasonable?Yes / NoYesMark distribution given for subdivisions and total alright?Yes / NoYesIs there any repetition of any question, including a subdivision?Yes / NoYesTypographical error, if any (Indicate in the question paper and also mention belowAssessment12Qn. NoNo. ofQn. No. ofQn. NoQn. No	(i) Part A (ii) Part B (iii) Part B (iii) Part C (iv) Part DYes / No Yes / No Yes / NoDate of Examination, duration and maximum marks given?Yes / NoYes / NoTyping alignment alright?Yes / NoYes / NoTyping alignment alright?Yes / NoYes / NoDatk distribution of marks reasonable?Yes / NoYes / NoMark distribution given for subdivisions and total alright?Yes / NoYes / NoIs there any repetition of any question, including a subdivision?Yes / NoYes / NoTypographical error, if any (Indicate in the question paper and also mention below indicatingAssessment123Qn. NoNo. ofQn. No. ofQn. NoNo. ofNo. ofNo. of	(i) Part A (ii) Part B (ii) Part B (iii) Part C (iv) Part DYes / NoYes / NoYesDate of Examination, duration and maximum marks given?Yes / NoYes / NoYesYesTyping alignment alright?Yes / NoYes / NoYesYesTyping alignment alright?Yes / NoYes / NoYesYesDistribution of marks reasonable?Yes / NoYes / NoYesYesMark distribution given for subdivisions and total alright?Yes / NoYes / NoYesIs there any repetition of any question, including a subdivision?Yes / NoYes / NoYesTypographical error, if any (Indicate in the question paper and also mention below indicating the Qn.Assessment123Qn. NoNo. ofQn.No. ofQn. NoNo. ofNo. ofNo. of	(i) Part A (ii) Part B (iii) Part B (iii) Part C (iv) Part DYes / NoYes / NoYes / NoDate of Examination, duration and maximum marks given?Yes / NoYes / NoYes / NoYes / NoDate of Examination, duration and maximum marks given?Yes / NoYes / NoYes / NoYes / NoTyping alignment alright?Yes / NoYes / NoYes / NoYes / NoDistribution of marks reasonable?Yes / NoYes / NoYes / NoMark distribution given for subdivisions and total alright?Yes / NoYes / NoYes / NoIs there any repetition of any question, including a subdivision?Yes / NoYes / NoYes / NoTypographical error, if any (Indicate in the question paper and also mention below indicating the Qn. No.)No. ofQn. NoNo. ofQn. No

Spe	cific Comments	CAT 1	CAT 2	CAT 3	Semester End Exam
1.	Do you think the questions of all the Parts can be answered within the time allocation given? (If necessary give comments indicating the question nos. which can be covered in less time or require more time)				
2.	Do you want any of the question to be modified partially / totally? (If yes, give the question no. with your comment)				
3.	Does the question paper test the analytical capability of the students?	Yes / No/ Not applicable			
4.	Do you feel some more problems are to be added to improve the testing of analytical ability? If yes, indicate where can they be added, either as a subdivision or total change of the question.				

5.	Do the questions indicate testing the learning objectives of the course module's? (If possible indicate the objectives achieved)		
6.	Does any question reflect application of knowledge acquired? If yes, indicate the question(s).		
7.	Do you think answering of these questions will indicate the achievement of course outcomes/ Programme outcome?		

Signature with date of the members of DAAC of teacher's department

Member 1		
Member 2		
Member 3		
Member 4		

Signature with date of the course teacher(s)

Signature of Course		
Coordinator if applicable		
Signature with date of		
DAAC coordinator		
Signature of HoD with		
date		

Action Taken

1	Have all corrections indicated	Yes / No	Yes / No	Yes / No	Yes / No
	been incorporated?				
2	Suggestion made have also been taken into account and the questions have been modified to reflect the intension.	Yes / No	Yes / No	Yes / No	Yes / No
Się	nature with date of the Course Teacher				

Reviewed

Signature with date of DAAC coordinator		
Signature with date of HoD		
Signature with date of the Dean of the		
School		