Internal Quality Assurance Cell (IQAC)
Minutes of the 15th Meeting of IQAC

Date & Time   : 28.12.2021 & 11.00 a.m.

Mode of Meeting   : Offline

Dr A. Peer Mohamed, Vice-Chancellor, Chairman of IQAC, called the meeting to order at 11.00 a.m.

The Vice-Chancellor welcomed the members of the IQAC committee.

Attendees

Internal Members:

1. Dr A. Peer Mohamed, Vice-Chancellor
2. Dr A. Azad, Registrar
3. Dr N. Raja Hussain, Additional Registrar
4. Mr. V.N.A Jalal, Sr. General Manager
5. Mr. Abdul Qadir A. Rahman Buhari, Pro Chancellor
6. Mr. Shah Abdul Khader, Finance Officer
7. Dr M.S. Haji Sheik Mohammed, Dean, Academic Affairs
8. Dr S.S.M. Abdul Majeed Director, Admissions
9. Dr S. Kaja Mohideen, Director, PG Admissions
10. Dr M. Munir Ahamed Rabbani, Controller of Examinations
11. Dr I. Raja Mohamed, Dean, Academic Research
12. Dr. Vasanthi Padmanabhan, Dean, SOI
13. Dr K. Srinivasan, Dean, Management Studies
14. Dr M. Vijaya Vara Prasad, Dean, CSP
15. Dr R. Karthikeyan, Dean, Student Affairs
16. Dr. S. Rasool Mohideen, Dean, SMS
17. Ms. S. Syed Rafiammal, AP/ECE,

18.   Dr. X. Arputha Rathina, AP/CSE,

19.   Mr. Varshan Mohan, Student

20.   Dr A. Abudhahir, Director (IQAC)

External Members:

1.   Mr. K.N. Karthick Balan, Assistant Vice President, Deutsche Bank

2.   Mr. R. Bhaskar, Business Partner, SAICAD Centre

3.   Mr. R. Tamil Selvan, Zone Chairman, PMJF Lion, Lions District

4.   Mr. Kavin Kumar, Director, EPMCR, Chennai

5.   Dr. K. Vipinendran, AP, Department of Printing Technology, Anna University

Invitees:

1.   Dr. T. Harinarayana, Director, CSD

2.   Dr. M. Mohammed Thaha, Assistant Director (IQAC)

3.   Dr. N. Rajendran, Assistant Director (IQAC)

15.2   Confirmation of Minutes of the 14th Meeting of IQAC

The draft minutes of the 14th meeting of IQAC was circulated among the members. The suggestions given by the members were incorporated. The committee approved the final minutes of the previous IQAC meeting.

The minutes of the 14th meeting of the IQAC is enclosed as Annexure (15.2).

15.3   Action Taken Report (ATR) in respect of the 14th Meeting of IQAC

Vice-Chancellor presented the action taken report in respect of the minutes of the 14th meeting of the IQAC. The committee noted and appreciated.

The action taken report is enclosed as Annexure (15.3).

15.4 Admission Statistics & Quality Profile (2021-22)

- High quality of students admitted this year

- 271 Lateral entry students joined, is high compared to previous years

- 86% of admission over

- Regarding the P.G. courses reached 100% of admission

- 65% scholarship received by B.Tech. students

- Sports quota admission can be encouraged

- Enrich the food facilities on the campus

- More number of south Tamilnadu students are admitted this year. Because of this intake, the hostel is full this year.

- Though M.Tech Food Technology, in the Bio-Tech department, is a newly introduced course, it has full 100% admission.

- V.C. gave the idea of putting up stalls for each department to explain the features of each department & benefits of the courses to parents. This year, stall concepts were introduced and positively impacted admissions based on this idea.

- Under Super Numerally Quota, extra seats are filled. E.g., In CSE, the Total sanctioned strength is 180, but actually, intake is 195.

- In ECE, CSE more number of other state students have been admitted, so the total diversity is 10%.

- External member Mr. Kavin suggested the following points:
  i.   The Students Dropout statistics and Linguistic minority analysis are needed for MHRD documentation.
  ii. Sports quota for student analysis.
  iii. Comparison of planned targets for admission and achieved target

- The admission director informs that BSACIST Campus extension in northern states has been planned.

- External member Mr. Karthik Balan discussed Online MBA admissions and procedures.
- External member Mr. Vibin suggested that,
    i. A variety of food should be given in the hostel to increase the other state admissions.
    ii. Marketing should be improved to get better visibility of the college.
    iii. Special scholarship and action plan needed to improve the visibility of the college.
    iv. Quality principles and procedures should be formulated for admission works.

15.5 Students Feedback – Level I & II: Even Semester 2020-21

- The feedback I is about the course teacher
- Level of Feedback II is about the course teacher & also the course
- 98% of the students are satisfied with the course and also the course teacher
- BOS meeting scheduled twice a year
- Senior General Manager, Mr. Jalal sir, suggested including the feedback questions about sports activities on campus.
- Based on the level I feedback & counseling to the concerned staff by HOD / CSE department, in CSC1212 Python Programming, there was a good improvement in level II feedback.

The report of Feedback – Level I & II is enclosed as Annexure (15.5).

15.6 Sponsored Research Projects and Industrial Consultancy (2020-21)
- Encouraged the faculty to submit the project proposal
- Feb – 28,2022 Mega Event initiated in our campus joined with Social Science Congress

- RPPC committee resubmitted the proposal

- Seed money 6.71L was given to support 20 projects

- 119 faculty involved themselves in sponsored projects

- Organized Quality Improvement Program

- The internal committee can be formed to conduct the awareness about "How to write a project proposal."

- A research committee with one faculty from each department was constituted.

- External member Mr. Vipin suggested conducting continuous education for government agencies and consultancy for government industries. He also indicated that public center connection is needed for better visibility.

- The IQAC director suggested improving quality research on the campus.

Recommended Action(s)

The Vice-Chancellor suggested constituting

[The presentation of Major Revision of Curriculum and Academic Regulations 2021 is enclosed as Annexure (15.6).](#)

15.7   Ph.D. Enrolment – Graduation Statistics & Research Publications (2020-21)

- Enrolment of Ph.D. nearly 505 candidates

- Full time – 161

- Part-time - 344

- 64% of our faculty – Doctorates

- The academic year 2020 – 21 – 51 Ph.D. candidates will receive their degree

- 42.41 lakhs sanctioned for Ph.D. scholars

- The number of publications can be increased

- To get ranking in Times education world ranking, IQAC Director told that 150 publications should be put as a target every year.
- External member Mr. Karthik Balan suggested creating awareness about various government scholarships and INSPIRING scholarships. He also pointed conducting a patent registration program for faculty and students to increase the number of patents.

Recommended Action(s):

The HODs/ Deans concerned are requested to counsel the faculty members.

The report from Dean Academic Research is enclosed as Annexure (15.7).

15.8   Extension & Outreach Activities (2020-21)

- Launched awareness program for crime
- Released crescent line Magazine every month
- Students launched books
- Five villages adopted by our Institution
- Social, Technical, and Co-curricular clubs are very active
- Services like Covid Relief, Tree Plantation, and so on
- Need of Playground maintenance insisted
- From this year 2022, every activity should be mapped with SDG.
- An exclusive club for girls.

The copy of the presentation received from Dean – Student Affairs is enclosed as Annexure (15.8).

Recommended Action(s):

Based on this threshold analysis, measures are to be taken to improve the curriculum and syllabi for Placement and Higher studies.

15.9 AQAR - Annual Quality Assurance Report (2020-21)

The Director (IQAC) presented the Annual Quality Assurance Report (IQAC). It was decided that every year AQAR report should have a deadline of Jan 31st & the final copy of the same should be submitted before Jan 10TH.

The copy of the presentation received from Director - IQAC is enclosed as Annexure (15.9).

15.10 Salient Activities of the Office of IQAC

The Director (IQAC) presented salient activities and achievements of the Office of IQAC. The members noted and appreciated it.

IQAC director suggested mapping all the events to be conducted on the campus with the SDG points

The copy of the presentation received from the office of Director (IQAC) is enclosed as Annexure (15.10).

15.11 Any Other Item with the Permission of the Chair

NIL

The meeting ended with the vote of thanks proposed by the Director (IQAC).

Director (IQAC)   **Vice-Chancellor**