



## **Internal Quality Assurance Cell (IQAC)**

### **Draft Minutes of the 16<sup>th</sup> Meeting of IQAC**

**Date & Time** : 26.03.2022 & 11.00 a.m.

**Mode of Meeting** : Online (Google Meet)

**Dr. A. Peer Mohamed**, Vice-Chancellor and Chairman of IQAC, called the meeting to order at 11.00 a.m.

The Vice-Chancellor welcomed the members of the IQAC committee.

#### **Attendees**

##### **Internal Members:**

1. Dr. A. Peer Mohamed, Vice-Chancellor
2. Mr. Abdul Qadir A. Rahman Buhari, Pro-Chancellor
3. Dr. A. Azad, Registrar
4. Dr. N. Raja Hussain, Additional Registrar
5. Mr. V.N.A Jalal, Sr. General Manager
6. Mr. Shah Abdul Khader, Finance Officer
7. Dr. M.S. Haji Sheik Mohammed, Dean, Academic Affairs
8. Dr. S.S.M. Abdul Majeed, Director, Admissions
9. Dr. S. Kaja Mohideen, Director, PG Admissions
10. Dr. M. Munir Ahamed Rabbani, Controller of Examinations
11. Dr. I. Raja Mohamed, Dean, Academic Research
12. Dr. Vasanthi Padmanabhan, Dean, SOI
13. Dr. S. Rasool Mohideen, Dean, SMS
14. Dr. K. Srinivasan, Dean, Management Studies
15. Dr. M. Vijaya Vara Prasad, Dean, CSP
16. Dr. R. Karthikeyan, Dean, Student Affairs



17. Ms. S. Syed Rafiammal, AP/ECE
18. Dr. X. Arputha Rathina, AP/CSE
19. Mr. Varshan Mohan, Student/EIE
20. Dr. A. Abudhahir, Director (IQAC)

**External Members:**

1. Mr. K.N. Karthick Balan, Assistant Vice President, Deutsche Bank
2. Mr. R. Bhaskar, Business Partner, SAICAD Centre
3. Mr. R. Tamil Selvan, Zone Chairman, PMJF Lion, Lions District
4. Mr. Kavin Kumar, Director, EPMCR, Chennai
5. Dr. K. Vipinendran, AP, Dept. of Printing Technology, Anna University

**Invitees:**

1. Dr. Latha Tamilselvan, Director (Data Centre)
2. Dr. Takhellambam Rocky Devi, Director i/c (CIR)
3. Dr. M. Mohammed Thaha, Assistant Director (IQAC)
4. Dr. N. Rajendran, Assistant Director (IQAC)

**16.2 Confirmation of Minutes of the 15<sup>th</sup> Meeting of IQAC**

The draft minutes of the 15<sup>th</sup> meeting of IQAC was circulated among the members. The suggestions given by the members were incorporated. The committee approved the final minutes of the previous IQAC meeting.

The minutes of the 15<sup>th</sup> meeting of the IQAC is enclosed as Annexure (16.2).

**16.3 Action Taken Report (ATR) in respect of the 15<sup>th</sup> Meeting of IQAC**

Vice-Chancellor presented the action taken report in respect of the minutes of the 15<sup>th</sup> meeting of the IQAC. The committee noted and appreciated it.

The action taken report is enclosed as Annexure (16.3).



#### **16.4 Review of Effectiveness of OBE Implementation**

Dean (Academic Affairs) presented the effectiveness of Outcome-Based Education, which has been in practice since 2014. He emphasized that the newly recruited faculty members should be given adequate training. Also suggested is providing exposure to the senior faculty members on Outcome-Based Curriculum Design.

##### **Recommended Action(s)**

The office of the Director (IQAC) shall arrange a workshop on Outcome-Based Curriculum Design for the faculty members.

#### **16.5 NBA Accreditation for the UG and PG Programmes**

Director (IQAC) presented the status of NBA accreditation for UG & PG programmes.

The NBA Accreditation for UG Engineering Programmes (Namely, B.Tech – Aero, Auto, Polymer, ECE, CSE, EIE & IT) and one PG Programme MBA will expire on 30<sup>th</sup> June 2022. The Office of Director (IQAC) initiated the submission process for the Fresh Accreditation / Compliance Report for further Accreditation.

In the First Phase, three UG programmes (Aero, Auto & Polymer) are getting ready for NBA Compliance Visit. In the Second Phase, the Office of IQAC initiated the preparation for submitting the pre-qualifier for four of our UG Engineering programmes for fresh Accreditation, viz., B.Tech – ECE, CSE, EIE, and IT. The B.Tech (EIE) does not meet the eligibility requirement (admission percentage for the recent three years is less than 60%) for submitting the pre-qualifier to the NBA, so it has been decided to participate in



the forthcoming years. In line with the same, the Self Assessment Reports are under preparation by the respective UG departments, and the final SARs will be submitted in June 2022.

Similarly, for MBA, the SAR is under preparation and will be submitted in July 2022. This time, it is decided to apply for Accreditation for one more PG programme MCA under the Tier-I format.

#### **Recommended Action(s)**

The members suggested that mentoring visit shall be arranged for the 100% preparedness of the Departments to face the Expert Committee Visit by NBA.

#### **16.6 Analysis of activities toward Sustainable Development Goals (SDGs) for THE Impact Ranking (2020-21)**

Director (IQAC) presented about our Institute's participation in THE Impact Rankings 2022 and bagged the following ranks.

<b>SDG</b>	<b>Rank Band</b>
SDG 4 (Quality Education)	: 301-400
SDG 5 (Gender Equality)	: 401-600
SDG 6 (Clean water and Sanitation)	: 201-300
SDG 7 (Affordable and Clean Energy)	: 201-300
SDG 9 (Industry, Innovation and Infrastructure)	: 401-600
SDG 17 (Partnership for the Goals)	: 801-1000
Overall Rank	: 601-800

Further, he suggested that more focus should be given to the curricular, extension, and outreach activities towards attaining Sustainable Development Goals, which will help our Institute to get a better ranks in the coming years.



### **Recommended Action(s)**

The Vice-Chancellor suggested constituting an SDG Cell comprising faculty members from all the Schools with an Advisory committee composed of senior administrators to focus on the curricular, extension, and outreaching activities to achieve the SDGs.

### **16.7 International Student Enrolment – UG, PG & Ph.D. - Statistics (2020-21)**

Director i/c (CIR) presented the details of student enrollment from foreign countries for UG/PG/Ph.D programmes and suggested the steps to be taken to improve the footfalls of international students in the coming academic years.

### **Recommended Action(s)**

The members suggested efforts to catalyze academic and research opportunities at the global level. Also, the members advised registering for our Institute in Study-in-India program.

### **16.8 Creation of Common File Storage Repository**

The Director (IQAC) presented the necessity to create a shared file storage repository for all the departments, schools, offices, centres, etc. This repository will ease the task of storing and retrieving the data of our Institution. The members noted and appreciated it.

### **16.9 Construction of a microsite for the Office of IQAC**

The Director (IQAC) presented the need for a microsite for the office of IQAC to enhance its effectiveness and make it much more informative and user-friendly. The microsite will also help upload content, including SDG-based



activities and other information related to IQAC. The members noted and appreciated it.

#### **16.10 Salient Activities of the Office of IQAC**

The Director (IQAC) presented salient activities and achievements of the Office of IQAC for Jan-Mar 2022. The members noted and appreciated it.

#### **16.11 Any Other Item with the Permission of the Chair**

NIL

The meeting ended with the vote of thanks proposed by the Director (IQAC).

*Handwritten signature*  
12/10/22  
Director (IQAC)

*Handwritten signature*  
12.10.22  
Vice-Chancellor