

Action Taken Report on the Minutes of the 14th Meeting of the IQAC held on 31.03.2021

Item	Recommended Action(s)	Action Taken (Status)	Officer Concerned / Remarks
14.5. NAAC A+ Grade and Peer Team Visit Report	To Improve the NAAC metrics' score further through regular follow-ups.	<ul style="list-style-type: none"> All the academic schools/departments and the functional divisions/offices are requested to chalk out the Plan of Action with respect to the quantitative and qualitative metrics of NAAC at the beginning of the academic year and submit the achievements/outcomes at the end of the same academic year. Plan of Action with achievements/outcomes was collected for the academic year 2020-21. 	Director (IQAC)
14.6. Analysis of Faculty Feedback on Curriculum	<ul style="list-style-type: none"> To adopt the best practices of the UGC model curriculum to introduce Tamil, French, German, and Arabic as a second language. To introduce micro-courses with one or two credits. To bring the practical & skill oriented topics in the courses syllabus. 	Implemented in the revised curriculum and syllabi.	Dean (AA)

<p>14.7. Major Revision of Curriculum and Academic Regulations 2021</p>	<ul style="list-style-type: none"> The Vice-Chancellor suggested constituting a separate committee consisting of internal and external members to implement NEP 2020 in a phased manner as per the guidelines of the Ministry of Education (MoE), UGC, AICTE, PCI, BCI, COA etc. 	<p>A NEP Cell was constituted on 30.11.2021 to implement the various aspects of NEP 2020 as per the guidelines of different regulatory bodies.</p> <p style="text-align: center;"><u>NEP - 2020 Implementation Committee</u></p> <p>Members</p> <ol style="list-style-type: none"> Dr A. Azad, Registrar Dr M.S. Haji Sheik Mohammed, Dean (AA) Dr. A. Abudhahir, Director (IQAC) Dr V. Rhymend Uthariaraj, Director, (CDOE) Dr. M. Munir Ahamed Rabbani, COE Dr. Karthikeyan Ramalingam, Dean (SA) Dr T. Rocky Devi, Director in-charge, (CIR) Dr K. Ganesh, Director (Alumni Relations) <p>Co-ordinator</p> <ol style="list-style-type: none"> Dr M. Mohamed Ismail, Dy. Dean (AA) <p>The first meeting of the National Education policy (NEP) Cell of our Institute was conducted on 06.12.2021 to discuss some of the Initiatives undertaken by the UGC for implementation of National Education Policy (NEP) 2020, in our Institute.</p>	<p style="text-align: center;">Registrar</p>
	<ul style="list-style-type: none"> Albeit industry experts are involving in curriculum development, partial delivery of the courses and guiding the students for their projects, more industry experts may be roped in to help the students acquire necessary skill sets. 	<p>Deans of Schools were informed to discuss this in the School Level Advisory Committee (SLAC) meetings.</p>	<p style="text-align: center;">Deans of Schools</p>

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14.8. Analysis of Student Feedback (Level I & Level II)	The HODs/ Deans concerned are requested to counsel the faculty members who have scored less than 8 points and monitor their continuous improvement in future.	HoDs / Deans concerned were informed to counsel.	Deans of Schools & HoDs
	Furthermore, the suggestions given by the students about the course shall be taken into consideration for revision of the syllabus / remedial action in the future.	Suggestions were considered during the syllabus revision.	
14.9. Analysis of Alumni (2020 Graduated) Feedback	Based on the threshold analysis, measures are to be taken to improve the curriculum and syllabi for Placement and Higher studies, Attainment of Course outcomes, Quality of Lab Training, Co-curricular & Extra-curricular activities, Sports Activities, Hostel Facilities, Transport Facilities and Administrative Services.	Officials concerned were informed, and necessary steps have been initiated.	Dean (AA) Deans of Schools HoDs Director (Placement) Director (Sports) Hostel warden Transport Officer

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14.10. Analysis of Faculty Performance Appraisal (2019-20)	Regularisation of the faculty members who are in the probationary period.	The appraisal was conducted for the faculty members who are in the probationary period, and faculty members were regularised.	Registrar Office HR office
14.12. Revision of Level I & Level II Feedback Questionnaire	The committee recommended obtaining the views of Deans and HoDs before finalizing the Level I & Level II student feedback questionnaire.	Yet to be discussed in the Deans and HoDs meeting.	Dean (AA) Director (IQAC)

DIRECTOR (IQAC)