

## Centre for International Relations

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### Report on the Workshop on “Art of Writing Letters of Recommendation”

01<sup>st</sup> December 2022

The Centre for International Relations (CIR) organized a Workshop on “Art of Writing Letters of Recommendation” on 1<sup>st</sup> December 2022 from 10.00 am to 12 noon at Seminar Hall –I, Convention Centre.

Dr. P.Rathna, Director (CIR) welcomed everyone and introduced the resource person to the participants.

21 Faculty members in the level of HoD, Professor, and Deputy Director from various departments attended the workshop.

Dr. N. Raja Hussain, Registrar gave the presidential address highlighting the importance of writing an effective LoR.

The resource person Ms. Shanthi Mohan, Adviser –EducationUSA, United States – India Educational Foundation (USIEF) detailed on the factors involved in the graduate application package and the significance of the letters of recommendation in ensuring the admission of students in the universities abroad. She also elaborated on the format for a LoR and the contents of an effective LoR.


The session was highly interactive, with faculty members sharing their experience in writing LoR’s and getting their doubts clarified with the resource person. She also shared some of best practices in writing LoR’s.


In conclusion, the workshop proved to be highly resourceful and the participants had a great learning experience.

**Photos taken during the Event**




## Invitation






**Centre for International Relations**  
Organises  
A Workshop on



**“ Art of Writing Letters of Recommendation ”**

**Resource Person**



**Ms. Shanthi Mohan**  
Adviser - EducationUSA  
United States -India  
Educational Institution

Join us on  
Date: **01st December 2022**  
Time: **10.00 am to 12.00 Noon**  
Venue: **Seminar Hall - I**  
**Convention Centre**

**Convener**  
**Dr. P. Rathna**  
Director (CIR)

  
**Director (CIR)**

**Dr. P. Rathna, M.A., M.Phil., Dip.T.D., Ph.D.**  
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