

**B.S.ABDUR RAHMAN  
UNIVERSITY**

B.S.ABDUR RAHMAN INSTITUTE OF SCIENCE & TECHNOLOGY  
(Estd. u/s 3 of the UGC Act, 1956)

Formerly B.S.ABDUR RAHMAN Crescent ENGG College



**Minutes of the  
INTERNAL QUALITY ASSURANCE CELL  
(IQAC) Meeting**

**held on**

**31.08.2016, 2.00 p.m.**

**at**

**Seminar Hall – III,  
Convention Centre,  
BSAU**

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### Minutes of the Meeting

Date and Time : 31.08.2016 (2.00 pm to 4.30 pm)

Venue : Hall No III, Convention Centre, BSAU

Agenda : 1. Observations of the NBA exit committee meeting  
2. Industry Institute Meet  
3. Other academic matters

The following members were present:

S.No.	Name	Designation
1.	Dr. V.M. Periasamy	Vice Chancellor
2.	Dr. V. Murugesan	Registrar
3.	Mr. V.N.A. Jalal	Director (Admissions)
4.	Dr. V. Sankaranarayanan	Director (University Projects)
5.	Dr. I. Mohammed Bilal	Controller of Examination
6.	Dr. M. Murugan	Dean (Academic Affairs) & Dean (School of Mechanical Sciences)
7.	Dr. R. Raja Prabu	Dean (Academic Research)
8.	Dr. P.K. Jawahar	Dean (Student Affairs)
9.	Dr. K.M. Mehata	Dean (School of Computer, Information & Mathematical Science)
10.	Dr. S. Kaja Mohideen	Dean (School of Electrical & Communication Sciences) & Dean (PG Studies)
11.	Dr. M.S. Haji Sheik Mohamed	Dean (School of Infrastructure)
12.	Prof. G. Jayalakshmi	Dean (Crescent School of Architecture)
13.	Dr. S. Kutti Rani	Dean (School of Physical and Chemical Sciences)
14.	Dr. A. Shahin Sultana	Dean (School of Social Sciences and Humanities)
15.	Dr. S. Hemalatha	Dean (School of Life Sciences)
16.	Dr. P.S.Syed Masood Jamali	Dean (School of Islamic Studies)
17.	Dr. T.R. Rangaswamy	Professor of Eminence, Dept. of EIE



S.No.	Name	Designation
18.	Dr. Kanagasapabathy	Professor of Eminence, Dept. of EIE
19.	Dr. S. Prince Arockiadoss	Director (International Collaboration)
20.	Dr. R. Vasantha Kumari	Director (Polymer Nanotechnology Centre)
21.	Dr. P. Sheik Abdul Khader	Director (Data Centre)
22.	Dr. R. Shriram	Director (Faculty Training Academy)
23.	Mr. S. Mohamed Tajudeen	Director (Placement and Training Cell)
24.	Dr. Vasanthi Padmanabhan	Head, Department of Civil Engineering
25.	Dr. R. Rajaraman	Head, Department of Mechanical Engineering
26.	Dr. M. Subramanian	Head, Department of Automobile Engineering
27.	Dr. K.N. Srinivas	Head, Department of Electrical and Electronics Engineering
28.	Dr. C. Tharini	Head, Department of Electronics & Communication Engineering
29.	Dr. Sharmila Sankar	Head, Department of Computer Science Engineering
30.	Dr. U. Sabura Banu	Head, Department of Electronics & Instrumentation Engineering
31.	Dr. S. Syed Mohamed Abdul Majeed	Head, Department of Polymer Engineering
32.	Dr. Latha Tamilselvan	Head, Department of Information Technology
33.	Dr. A. Jaya	Head, Department of Computer Applications
34.	Dr. S. K. G. Ganesh	Head, Department of Management Studies
35.	Dr.P. Vasanthakumar	Head, Department of Aerospace Engineering
36.	Dr. P.S. Sehk Uduman	Head, Department of Mathematics & Actuarial Science
37.	Dr. I. Raja Mohamed	Head, Department of Physics
38.	Dr. D. Easwaramoorthy	Head, Department of Chemistry
39.	Dr. Revathi Viswanathan	Head, Department of English

Decision Taken :

1. The Vice Chancellor emphasized the need for the Industry Institute meet and explained that such a meet will ensure close interaction between various industries and our University in terms consultancy, testing, training of Industrial personnel, internship for our students, staff and others.

After detailed discussion, it was decided to have the meeting on 22.10.2016. It was also decided that Dr. L. Aravind Kumaran, Assoc. Prof./MBA in consultation with Mr. S. Tajudeen, Director (Training, Placement, Industry-University Interaction and Alumni Coordination) will finalize the detailed programme and initiate measures for organizing the event.

2. It was also decided to hold the Parent Teachers meeting on 01.10.2016.
3. Vice Chancellor presented the observations made by the visiting NBA team during the exit meeting held on 21.08.2016. Vice Chancellor noted that for almost all the departments the deficiencies / weaknesses are in the areas of (i) quality research publications (ii) patents (iii) funded research projects and (iv) revenue through consultancy.  
Vice Chancellor observed that department must initiate specific measures to overcome these deficiencies / weaknesses.
4. It is also decided that the publications of our faculty members and research scholars must only be in indexed and non-paid journals. Registrar observed that even if numbers of publications are less in the immediate future emphasis must be on quality publications. The numbers can be increased subsequently.
5. Dr. R. Raja Prabu, Dean (Academic Research) & NBA Coordinator reiterated that the University as a whole has embarked on outcome based teaching learning from the year 2013. Hence it is necessary to evaluate the attainment of the course outcomes for all the courses offered irrespective whether we are going for NBA Accreditation or not. After discussion it was decided that attainment of course outcomes are to be computed for all courses of this University.
6. It is also decided that all departments of this University particularly those offering programmes to the students, must conduct the board of studies meeting every semester. The attainment of the course outcome shall be one of the agenda items of the BOS meeting.

7. Registrar emphasized that the department Heads must conduct periodic department level faculty meetings and communicate the minutes of the same to Office of the Registrar.
8. Registrar informed the meeting of HODs and Deans that new posts of Deputy Dean (Academic Research), Deputy Dean (Academic Affairs) and Assistant Dean (Academic Affairs) are created to achieve the effective functioning of the Offices of the Dean (Academic Research) and Dean (Academic Affairs). He also informed the meeting that the following Professors are appointed for this post.
  - Deputy Dean (Academic Research) - Dr. J. Revathy, Prof./Civil
  - Deputy Dean (Academic Affairs) - Dr. M. Mohamed Ismail, Prof. /ECE
  - Assistant Dean (Academic Affairs) - Dr. R. Sathish Kumar, Assoc. Prof./Mech
9. Vice Chancellor informed that the faculty advisor system of one faculty member mentoring about 20 students is to be implemented in all departments in the current semester. This alone will ensure proper grooming of our students.
10. Vice Chancellor also called upon HODs and Deans to take up project based learning and lab restructuring very seriously and ensure their proper implementation. He also asked HODs to implement the peer assisted learning for all slow learners immediately after the first cycle test. These measures and making students to do mini projects and additional lab exercises will also enable students spending their free slots productively.
11. Registrar informed the meeting that Mr. S. Mohamed Tajudeen, Director, Placement and Training is re-designated as Director - Training, Placement, Industry-University Interaction and Alumni Coordination with effect from 01.09.2016. His duties and responsibilities include developing soft skill of students, enhancing placement, interaction with industry and alumni.



**Registrar**

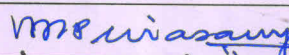
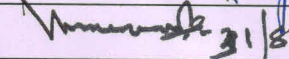
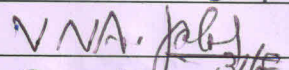
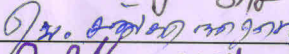
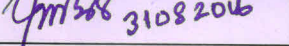

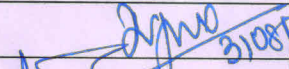

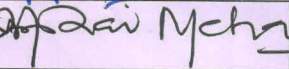
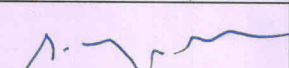
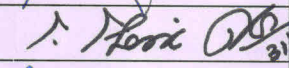
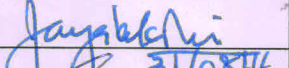
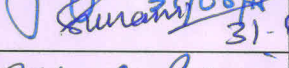
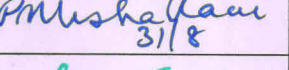
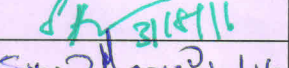
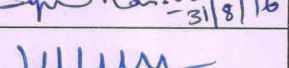
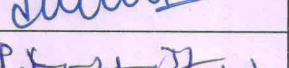
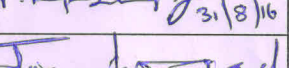
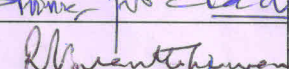

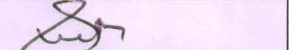

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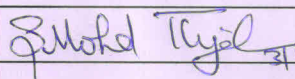
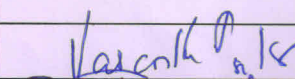
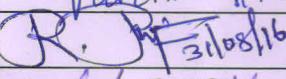
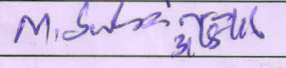
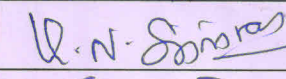
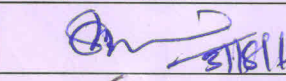
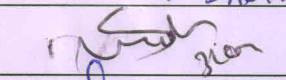
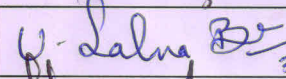
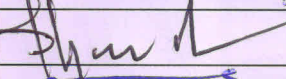
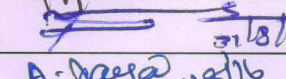
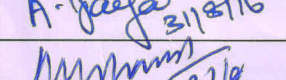
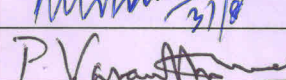
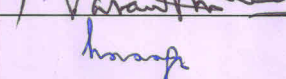
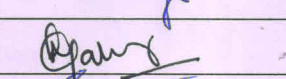

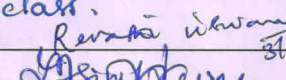
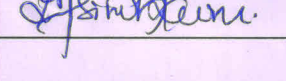
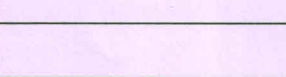
**Meeting of HoDs, Deans and Directors**

Date and Time : 31.08.2016 2.00 pm to 4.00 pm

Venue : Hall No III, Convention Centre, BSAU

Agenda : Industry – Institute Meet 2016  
Outcome of NBA visit

S.No.	Participant	Signature
1.	Vice Chancellor	
2.	Registrar	
3.	Director (Admissions)	
4.	Director (University Projects)	
5.	Controller of Examination	 31/08/2016
6.	Dean (Academic Affairs) & Dean (School of Mechanical Sciences)	 31/08/2016
7.	Dean (Academic Research)	 31/08/16
8.	Dean (Student Affairs)	
9.	Dean (School of Computer, Information & Mathematical Science)	
10.	Dean (School of Electrical & Communication Sciences) & Dean (PG Studies)	
11.	Dean (School of Infrastructure)	 31/08/16
12.	Dean (Crescent School of Architecture)	
13.	Dean (School of Physical and Chemical Sciences)	 31-8-16
14.	Dean (School of Social Sciences and Humanities)	 31/8
15.	Dean (School of Life Sciences)	 31/08/16
16.	Dean (School of Islamic Studies)	 31/8/16
17.	Dr. T.R. Rangaswamy Professor of Eminence, Dept. of EIE	
18.	Dr. Kanagasapabathy Professor of Eminence, Dept. of EIE	 31/8/16
19.	Director (International Collaboration)	
20.	Director (Polymer Nanotechnology Centre)	
21.	Director (Data Centre)	
22.	Director (Faculty Training Academy)	

S.No.	Participant	Signature
23.	Director (Placement and Training Cell)	 31/8
24.	Director (Physical Education & Training)	
25.	Director (Crescent IAS Academy)	
26.	Director (Centre for Energy Research & Studies)	
27.	Head, Department of Civil Engineering	 31/8/16
28.	Head, Department of Mechanical Engineering	 31/08/16
29.	Head, Department of Automobile Engineering	 31/8/16
30.	Head, Department of Electrical and Electronics Engineering	 31/8/16
31.	Head, Department of Electronics & Communication Engineering	 31/8/16
32.	Head, Department of Computer Science Engineering	 31/8/16
33.	Head, Department of Electronics & Instrumentation Engineering	 31/8/16
34.	Head, Department of Polymer Engineering	 31/8/16
35.	Head, Department of Information Technology	 31/8/16
36.	Head, Department of Computer Applications	 31/8/16
37.	Head, Department of Management Studies	 31/8
38.	Head, Department of Aerospace Engineering	 31/8/16
39.	Head, Department of Mathematics & Actuarial Science	 31/8/16
40.	Head, Department of Physics	 31/8/16
41.	Head, Department of Chemistry	 31/8/16
42.	Head, Department of English	 31/8/16
43.	NDC Coordinator	 31/8/16
44.		
45.		